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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6592778  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** ASEAN GENDER AND DEVELOPMENT (GAD) TOURISM FOR ALL FORUM-November 13-16, 2019

#### Area of Delivery

<b>Solicitation Number:</b>	2019-10-0280	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	26/10/2019
<b>Approved Budget for the Contract:</b>	PHP 293,200.00	<b>Last Updated / Time</b>	26/10/2019 00:00 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	29/10/2019 14:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat AVenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425  t_romanesh@yahoo.com.ph		

#### Description



TERMS OF REFERENCE  
Tour Operator / Ground Arrangements  
ASEAN GENDER AND DEVELOPMENT (GAD) TOURISM FOR ALL FORUM  
13-16 November 2019 I Manila, Philippines

#### I. BACKGROUND

The Philippine Department of Tourism (PDOT), in its continuous effort in upholding and mainstreaming the crucial role of gender equality and women empowerment, is organizing the ASEAN Gender and Development (GAD) Tourism for All Forum on 14-15 November 2019 (exclusive of travel time) in Manila, Philippines. The forum, with its theme "Tourism and Jobs, Equal Access and Opportunities for All to a Brighter Future," is also in line with the international organization's themes for 2019: APEC's "Connecting the people, building the future" and UNWTO's "Tourism and Jobs: A Better Future For All". The forum aims for inclusive growth, where everyone benefits from integration and process, especially women and small and medium-enterprises (SMEs). The forum is a two-day event and designed to unite the ASEAN Member States (AMS) to fight gender disparity and encourage economic empowerment on women through participatory discussion and gender mainstreaming in the tourism industry. The program aims to develop the ASEAN Gender and Development Work Plan which will be used in the adaption and implementation of the ASEAN GAD Framework in Tourism.


#### 1. TOUR PACKAGE


Provision of Manila Heritage Tour (Intramuros and National Museum)

 Tour for 25 pax ASEAN Member State (AMS) Delegates on 14 November 2019  
 Provision of entrance fee, travel kit, tourist bus, and other charges that may apply  
 Sub-Total Amount: Php 75,000.00

## 2. MEAL / DINNER

 13 November 2019: Buffet Dinner for 45 pax which consists of the AMS Delegates, representatives from the DOT Regional Office, consultant, facilitator, and DOT secretariat

 14 November 2019: Welcome Dinner for 45 pax which consists of the AMS Delegates, representatives from the DOT Regional Office, consultant, facilitator, and DOT secretariat

 15 November 2019: Dinner for 45 pax which consists of the AMS Delegates, representatives from the DOT Regional Office, consultant, facilitator, and DOT secretariat

Sub-Total Amount: Php 154,200.00

## 3. TRANSPORTATION

1. Must be DOT Accredited Tourist Transport

2. Must provide 2 units of 11 seater's van from 13-16 November 2019 (within Metro Manila ONLY)

3. Fees are inclusive of fuel, parking fees and toll fees, and meals of the driver.

Sub-Total Amount: Php 64,000.00

Approved Budget for Contract: PHP 293,200.00

Contact Person:

Ms. Mylene D. Talana

Policy Formulation and International Cooperation Division

Contact No.: 0966-614-3948 | 459-5200 to 30 local 514

Email Address: pdot.pfcd@gmail.com | mdtalana@tourism.gov.ph

### Other Information

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

1. Current Mayor's/Business Permit/BIR Cert. of Registration (Individual)

Or Official Receipt as a Proof of payment for the Renewal of Business Permit

2. Philgeps Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number

3. Latest Income or Business Tax Return (For ABC's above Php500K)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate

Kindly submit your quotation for the above requirement in a SEALED ENVELOPE indicating our Solicitation Number or Reference Number, Company Name addressed to Ms. Teresita A. Romanes at DOT Bldg., 4th Floor, #351 Sen. Gil Puyat Avenue, Makati City.

**Created by** TERESITA A. ROMANES

**Date Created** 25/10/2019

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